

# CITY AND COUNTY OF SWANSEA

## NOTICE OF MEETING

You are invited to attend a Meeting of the

## DEMOCRATIC SERVICES COMMITTEE

**At:** Committee Room 5, Guildhall, Swansea

**On:** Tuesday, 20 December 2016

**Time:** 5.00 pm

**Chair:** Councillor Peter Black

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### Membership:

Councillors: R A Clay, A C S Colburn, J P Curtice, N J Davies, J A Hale, J W Jones, E T Kirchner, D J Lewis, K E Marsh, G Owens and L V Walton

## AGENDA

Page No.

- 1 **Apologies for Absence.**
- 2 **Disclosures of Personal and Prejudicial Interests.**  
[www.swansea.gov.uk/disclosuresofinterests](http://www.swansea.gov.uk/disclosuresofinterests)
- 3 **Minutes.** 1 - 4  
To approve and sign the Minutes of the previous meeting(s) as a correct record.
- 4 **Use of Modern.gov Software by Scrutiny Team.** 5 - 7
- 5 **Democratic Services Annual Report 2015-2016.** 8 - 16
- 6 **Workplan.**

**Next Meeting:** Tuesday, 28 March 2017 at 5.00 pm



**Huw Evans**  
**Head of Democratic Services**  
**Tuesday, 13 December 2016**

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**Contact: Democratic Services - (01792) 636923**